

**BY ORDER OF THE
SUPERINTENDENT**



**AIR FORCE INSTRUCTION 21-202
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HQ UNITED STATES AIR FORCE ACADEMY
Supplement 1**

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Maintenance

COMBAT AMMUNITION SYSTEM PROCEDURES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 10 ABW/LGLSQ
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An (*) indicates revisions from the previous edition.

1.1 (USAFA). The Munitions Element will ensure proper protection, handling, physical inventory control, security requirements, and authorized use of ammunition regardless of CIC.

***1.4.2 (USAFA).** The USAF Academy "FB" account will not manage or handle stock listed munitions.

2.13.3 (USAFA). Munitions custodians will prepare munitions forecasts and provide them to the Munitions Element, 10 ABW/LGLSSK, no later than 15 November of each year. Forecast instructions and procedures are outlined in AFI 21-202 and the Munitions Customer Guide.

***2.13.4 (USAFA).** Commanders will ensure that an explosive safety license for types and quantities of munitions required, and stored outside the MSA, is obtained and approved by the USAFA Safety Office (HQ USAFA/SE).

***2.13.5 (USAFA).** AF Forms 68 will be validated twice each year. Management of AF Forms 68 is the responsibility of the Munitions Element.

2.14.2.2 (USAFA). The Munitions Element will brief commanders on their responsibilities for maintaining munitions custody accounts before release of ammunition. This requirement also applies to subsequent commanders and primary and alternate custodians. The Munitions Element and commanders will ensure training appointments are set, and training is completed.

2.14.2.3 (USAFA). This applies to the Munitions Element.

2.14.2.4 (USAFA). The Munitions Element will brief those individuals authorized by the commanders to certify munitions documents (issue and consumption), on their responsibilities and requirements when certifying those documents. The Munitions Element and commanders will ensure training appointments are set and training is completed.

2.14.6 (USAFA). Munitions personnel, for safety reasons, will immediately notify all known past and present users of suspended or restricted munitions. This will be done orally and followed by written notification.

2.14.7 USAFA). For the CAS-B, the Munitions Element coordinates with the SA at F.E. Warren AFB and ensures bullets 1, 2, 4 (first item), and 6 are adhered to.

2.14.9 (USAFA). The Munitions Element will review SBSS records semiannually (January and July) to ensure no munitions assets appear on base supply records.

3.14.1 (USAFA). The Munitions Element will adhere to bullet 2.

3.19.3 (USAFA). This applies to the Munitions Element and FV items.

3.19.4 (USAFA). This applies to the Munitions Element.

***3.37.1 (USAFA).** MCIs will be submitted to the Munitions Element within the timeframes indicated:

Organization	Timeframe
Survival, Evasion, Resistance, Escape (34TS/CST)	48 hours after course completion
Basic Cadet Training (BCT)	48 hours after course completion
Disaster Preparedness	48 hours after course completion
Combat Arms Training and Maintenance (CTM)	Weekly (each Monday)
Honor Guard	Weekly (each Monday)
Global Engagement	48 hours after course completion
All Other Organizations	Within 3 workdays after expenditure

3.38.1 (USAFA). This applies to the Munitions Element.

3.40.2 (USAFA). A LOGMARS (bar-code label) system will not be used to inventory munitions or identify storage locations at the USAF Academy.

3.42.2 (USAFA). The Munitions Element will, in conjunction with supply point custodians, perform a 100 percent physical inventory of munitions supply point accounts during the months of February, May, August, and November. The Munitions Element will provide a current printout.

5.2.2.1 (USAF). With the MASO's authorization, the Munitions Element will process ADRs in accordance with AFI 21-202, Chapter 5.

D. R. DILLINGER
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